

SRI VELLAPPALLY NATESAN COLLEGE OF ENGINEERING

Kattachira, Pallickal P.O, kayankulam, Kerala 690503

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting

Date : 25.05.2019

Venue: Conference Hall

Time : 10.00 AM

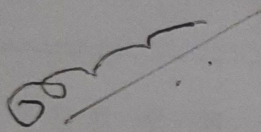
Members Present:


1. Dr. H Ganesan, Principal/Chairperson *HG*
2. Mr. V. Ramachandran Nair, Senior Administrative Officer *Rayan*
3. Mr. Sujith S pillai, Teacher *Sujith*
4. Ms. Jayalekshmi R, Teacher *Jayalekshmi*
5. Mr. Prajeesh R, Teacher *Prajeesh*
6. Mr. Arun Kumar, Teacher *Arun*
7. Ms. Samitha T, Teacher *Samitha*
8. Ms. Neethu Krishna , Teacher *Neethu*
9. Ms. Sreeti Gangadharan, Teacher *Sreeti*
10. Mr. Ajeesh R, Employer *Ajeesh*
11. Dr Benny Thomas, IQAC Co-ordinator *Benny*
12. Mr. Rahul Raj, Alumini Member *Rahul*

Minutes Of Meeting

Sl.No	Agenda	Discussion/ Decision	Responsibility
1	Approval of minutes of previous meeting held on 08..04..2019	Minutes were approved unanimously	
2	Review of functions of the Placement Cell	Principal invited the suggestions regarding the placement activities for the next academic year.	Placement and Training Officer
3	Introducing Value added courses	IQAC coordinator suggested	The Principal

		to take steps to add more value added courses in the upcoming semester.	
4	Improving academic results	Principal invited suggestions from HODs on improving the academic results in the next academic year. He instructed to take required steps.	The HODs
5	Improving research facility	Steps should be taken to improve research atmosphere in the campus. IQAC coordinator instructed to try measures to improve research.	The Principal
6	Academic Audit	Principal enquired about the status of academic audit by KTU. He instructed to take necessary steps.	The KTU Coordinator.


 IQAC COORDINATOR


 PRINCIPAL

Copy to

1. Website
2. File
3. All Members of IQAC